

**MINISTRY OF FINANCE EXTERNAL CIRCULAR NOTICE NO. 2 OF
2017**

**MINISTRY OF FINANCE
P.O. BOX 395
MASERU 100**

31ST MARCH 2017

FIN/HR/ADVERTS/02

**TO: ALL PRINCIPAL SECRETARIES
ALL HEAD OF DEPARTMENTS
ALL DISTRICT ADMINISTRATORS**

**COPY: GOVERNMENT SECRETARY
PRIVATE SECRETARY TO HIS MAJESTY
PRIVATE SECRETARY TO THE PRIME MINISTER
CLERK OF THE SENATE
CLERK OF THE NATIONAL ASSEMBLY
ATTORNEY GENERAL
AUDITOR GENERAL
OFFICE OF THE OMBUDSMAN
ACCOUNTANT GENERAL
DIRECTOR GENERAL – DCEO
DIRECTOR ELECTIONS
SECRETARY - PUBLIC SERVICE COMMISSION**

**APPLICATIONS ARE INVITED FROM SUITABLY QUALIFIED LOCAL
CANDIDATES FOR THE FOLLOWING POSITION TENABLE AT THE
MINISTRY OF FINANCE:**

MINISTRY : FINANCE
DEPARTMENT : TREASURY
POSITION TITLE : ACCOUNTANT GENERAL
GRADE : L
NO. OF POSTS : ONE (1)
RESPONSIBLE TO : PRINCIPAL SECRETARY

MAIN PURPOSE OF THE JOB

Under the general oversight of the Principal Secretary for Finance, the Accountant General is responsible for leading the Treasury Department in the keeping of proper books of account, financial management, and periodic financial reporting for the Government of Lesotho (GOL). He/she should, among others, ensure efficient management of expenditure/costs, cash, cash requirements, funds and similar treasure and efficient collection of revenue. He/she should ensure existence of effective internal control systems and system of accounting in respect of the assets, liabilities, revenues and expenditures/costs of GOL. He/she should set financial/accounting standards for the Line Ministries in order to assist in enhancing accountability through timely, relevant and reliable financial reporting. He/she should provide strategic direction in development of appropriate financial/accounting policies and standards.

MAIN DUTIES

1. To provide strategic direction in the collection and banking of revenue, management of cash, cash equivalents, funds and similar treasure and disbursement of public monies
 - 1.1 Ensures existence of effective accounting/financial systems and systems of internal controls to provide efficient services to the Line Ministries.
 - 1.2 Sets standards and provides support over receipt of public revenues to secure its timely collection and banking